

École Campbelltown School Council (ECSC)  
September 18, 2018

Attendance: Lisa Sauder, Annie Garneau, Sarah Sinclair, Curtis Christopher, Amanda Smith, Karen DeMontarnal, Shannon Westervelt, Heather Kading, Elizabeth Booij, Jenn Wolfe, Erin Frost, Lisa Havig, Lara Nonay, Lisa Slywka, Tracey Cyca Kris Simpson, Aaron Corser, Lisa McDonnell, Cheryl Pilipchuk, Ashley Chalifoux, Heather Curran, Andrea Kardal, Nadine Best, Adrienne Betts, Sherrise Worthington, Katie Berghofer, & Amy Kachurowski.

**1. Call to Order / Introductions / Correspondence**

- Curtis Christopher called the meeting to order at 7:06 PM.
- Curtis describes the role and responsibilities of the parent council; we support the culture and community of École Campbelltown.

**2. Approve Minutes from ECSC AGM – May 2018**

- Tracey Cyca made a motion to approve the minutes from May 22, 2018. Seconded by Amy Kachurowski. All in favour.

**3. Approve Agenda**

- Karen DeMontarnal made a motion to approve the agenda. Seconded by Erin Frost. All in favour.

**4. Trustee Report – Trina Boymook – Absent; report attached.**

**5. Administration Report – Lisa Sauder/Annie Garneau**

- Lisa welcomes to the new school year and looks forward to working with everyone as the new principal.
- New teachers on staff this year: Mme Sweeney, Mme Barnes, Mme Smith, Mme Piper, Mme Rovensky, and Mme Pretzlaff.
- Mme Bourgoin will return to the school in October to begin the literacy support program.
- Unofficial PAT results have been received and our students performed well. Strengths and weaknesses will be evaluated and results will be shared in the near future.
- Alberta nutrition policies create changes for food that can be offered in school (related to class parties and school led functions; parent council events and hot lunch are excluded). Schools are now required to offer foods only from “Choose most often” category.
- A reminder that we are a nut aware school and we are asking that families refrain from bringing nut products into the school.
- School counsellor, Mme Boswell, has a section in the school newsletter to advise families of her services and other community events.
- Monthly newsletters will be emailed to families. Weekly updates will not be circulated; however, the calendar on the school website will be updated regularly.
- Épluchette is upcoming September 20/21.
- Picture day is September 24 and 25 (Kinder B)
- National Orange Shirt day is September 30; Campbelltown will honour this day on September 25 with Elder Wilson as our guest.
- Terry Fox Run is September 28; students encouraged to bring a toonie to support the foundation.
- Farm to School pick up is September 28.
- Bus evacuations will happen October 1 and 12
- Isobel Robert will work with teachers October 4 and 5 for a writers’ workshop in French.

- October 10 grade 4 to Elk Island, grade 5 to Bennett Centre.
- October 15 Elder Wilson visits and will make talking sticks with students.
- October 15 Kinder (personal safety with Sparky), grades 3 (house hazards) and 5 (home alone) safety courses.
- A reminder for volunteers and visitors to sign-in at the office when visiting or helping in the school.
- A reminder that FOIP laws prevent school administration discussing details of children with other parties.
- We are aware that the email sent out regarding a health concern could likely cause further concern, however due to previous spreading assumptions and under consultation with EIPS, a communication was sent to families to recognize the issue and provide as much transparency as possible to families.
- Please contact administration directly with any concerns.
- Grade 5/6 options will commence October 10. Students will register for their options through PowerSchool.
- Grade 6 students will have the opportunity to do the morning announcement this year.
- All students received an agenda and pochettes this year which the school paid for. Pochettes are expected to last students through their stay at Campbelltown but can be replaced for a nominal fee.
- Concerns with student transportation (to and from school) may be addressed with Student Transportation directly, however the school may provide support if needed.
- We did not receive the Artist in Residence grant this year. Students will still have one rotation of Artist in Residence in April & May.
- We did receive a francophone community grant in the amount of \$1,250 that will help pay for Galala.
- Fall parent teacher interviews will change this year to accommodate learning opportunities for teachers. Interviews will be held October 16 and 22.
- Campbelltown needs lunch hour supervisors. Currently there is a shortage and teachers are covering the supervision. Time commitment is 1 hour per weekday, can be part-time. Supervisors receive an honorarium of \$19.91 per hour.

## 6. New Business

### A. Information Items

#### i. Meeting Plan

- A proposed meeting plan will be presented in October. Educational components will be scheduled only if there is a pertinent topic that members would like to discuss or learn about.

#### ii. Epluchette du Blé D'Inde – Katie Berghofer

- More volunteers are needed: photographers. Also looking for induction burners, large pots. Excited to expand the photo booth this year.

#### iii. Lunch Supervisors

- Campbelltown is looking for noon-hour supervisors. See admin report for details.

### B. Room Reps - Role

- Role of council representatives is reviewed. This year Room Rep is being divided into two roles: Council Rep and Classroom Coordinator. Council reps act as communication liason for parent council and are expected to attend meetings regularly, or find a replacement. Classroom Coordinators can help teachers with events and needs in the classroom. Each role can be shared or combined.

### **C. Vice Chair**

- A call for nominations from the floor was made three times. Amanda Smith nominated Karen DeMontarnal who accepted the nomination. There were no other nominations. By acclamation, Karen is the new Vice Chair.

### **D. How to address our growing student population**

- Campbelltown is still experiencing consistent growth over the past few years and we are averaging about one class per year (25-30 kids). Our student body is outgrowing our building capacity and we will need to explore new options to accommodate this growth.
- We may contact our school trustee to see where the cluster study of Pine Street, Sherwood Heights and Campbelltown is and how we can be involved in the process. Plans are to form a subcommittee to analyze issues.
- Families wishing to approach influential people in the decision-making process may contact the following:
  - a. Local school trustee, Trina Boymook: [Trina.Boymook@eips.ca](mailto:Trina.Boymook@eips.ca)
  - b. Alberta Education Minister Sherwood Park MLA, Annie McKittrick: [sherwood.park@assembly.ab.ca](mailto:sherwood.park@assembly.ab.ca)
  - c. EIPS Superintendent, Mark Liguori: [mark.liguori@eips.ca](mailto:mark.liguori@eips.ca)
  - d. Minister of Education, David Eggen: [Education.Minister@gov.ab.ca](mailto:Education.Minister@gov.ab.ca)

### **7. Adjourn**

- Curtis Christopher made a motion to adjourn the meeting at 8:15 pm. All in favour.

*Next meeting: Tuesday, October 9, 2018 at 6:30 pm.*

Trustee Report  
September 2018

I would like to welcome everyone back to a new school year and to thank you for supporting your school through your involvement with School Councils.

The Board will be hosting its annual Committee of School Council kick off pizza supper on October 3. An invitation will be coming out soon to invite your COSC representative and the school principal to meet ahead of the first meeting for pizza and refreshments while providing a chance to connect with other school council representatives, representatives of the Board and Senior Administration as we launch another year of working together.

The Board held its first Board meeting of the year on August 30. The Board approved a number of amendments to Board policies to address changes in Senior Administration positions and a request from Alberta Education to make some minor language change to Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environment. The Board also held its annual Organization meeting where the Chair and the Vice Chair are elected to serve the Board. I'm honoured to be elected by acclamation as Board Chair for my 6<sup>th</sup> consecutive year. Heather Wall was elected by acclamation as Vice Chair for her 2<sup>nd</sup> consecutive year.

I look forward to serving as your Board liaison for the 2018/19 school year.

École Campbelltown Parent Liaison Association (ECPLA)  
September 18, 2018

Attendance: Lisa Sauder, Annie Garneau, Sarah Sinclair, Curtis Christopher, Amanda Smith, Karen DeMontarnal, Shannon Westervelt, Heather Kading, Elizabeth Booij, Jenn Wolfe, Erin Frost, Lisa Havig, Lara Nonay, Lisa Slywka, Tracey Cyca Kris Simpson, Aaron Corser, Lisa McDonnell, Cheryl Pilipchuk, Ashley Chalifoux, Heather Curran, Andrea Kardal, Nadine Best, Adrienne Betts, Sherrise Worthington, Katie Berghofer, & Amy Kachurovski.

**1. Call to Order/ Introductions / Correspondence**

- Curtis Christopher called the meeting to order at 8:16 PM.

**2. Approve Minutes from ECPLA Meeting – May 22, 2018**

- Lara Nonay made a motion to approve the minutes from May 23, 2017 with changes updating available casino funds to \$18,818.66. Seconded by Nadine Best. All in favour.

**3. Agenda**

- Additions: F. Vice Chair Vacancy, G. Audit Volunteers, 6A. Notice of Special Meeting for October 9, 2018, an 6B. Changes to signing authorities. Delete 5A. budget approval.
- Amy Kachurovski made a motion to approve the agenda with additions and deletion. Seconded by Nadine Best. All in favour.

**4. Treasurer's Report- Sarah Sinclair**

- Sarah reviews proposed budget for the year, explains Focus on French Culture, addition of fundraisers and requests from admin for cultural events. Lara Nonay made a motion to approve Treasurer's Report. Seconded by Sherrise Worthington. All in favour.

**5. New Business**

**A. Budget Discussion**

- Sarah introduces Math-a-thon fundraiser for Spring and identifies funding needs for the school year. It is explained that more information is required before the budget is approved.

**B. Read-a-thon**

- October 1 – 5. Lara Nonay is committee lead. Theme is Donner vie aux histoires (Bringing stories to life). A call for volunteers to help with activities is circulated.

**C. Halloween Family Dance**

- Friday October 26. We need volunteers for entry, concession, music, general supervision. This is a family event – parents attend with kids! Volunteer sign-up distributed.

**D. Christmas Concert & Fundraiser**

- Concert is Thursday December 6, 2018. Format will remain, Div 1 and 2 ; Kindergarten at school on alternate date.
- Concert video fundraiser is an option but we will need videographer (looking at high school multimedia clubs for options).
- Call for volunteers to help transport instruments, act as ushers at the concert and run the lunchtime raffle preceding the concert.

**E. Salisbury Greenhouse Poinsettia Fundraiser**

- Suggested holiday fundraiser to be hosted in December for sale of poinsettias and gift cards. Volunteers needed to plan logistics with Salisbury Greenhouse and to distribute plants and gift cards.

**F. Vice Chair Vacancy**

- A call for nominations from the floor was made three times. Amanda Smith nominated Karen DeMontarnal who accepted the nomination. There were no other nominations. By acclamation, Karen DeMontarnal is the Vice Chair.

**G. Audit Volunteers**

- Call for two volunteers to audit previous year financials. Katie Berghofer and Heather Kading volunteer.

**6. Adjourn**

**A. Notice of Special Meeting**

- Following the ECSC meeting, Tuesday, October 9, we will have a special meeting to approve the budget for the 2018/19 school year.

**B. Changes to Signing Authorities**

- Nadine Best made a motion to remove Tracey Cyca and Lara Nonay as signing authorities for École Campbelltown Parent Liaison Association, and to add Sarah Sinclair and Karen DeMontarnal as signing authorities. Seconded by Amy Kachurovski. All in favour.
- Curtis Christopher made a motion to adjourn the meeting at 9:02 pm. All in favour.

*Next meeting: Tuesday, October 9, 2018.*