

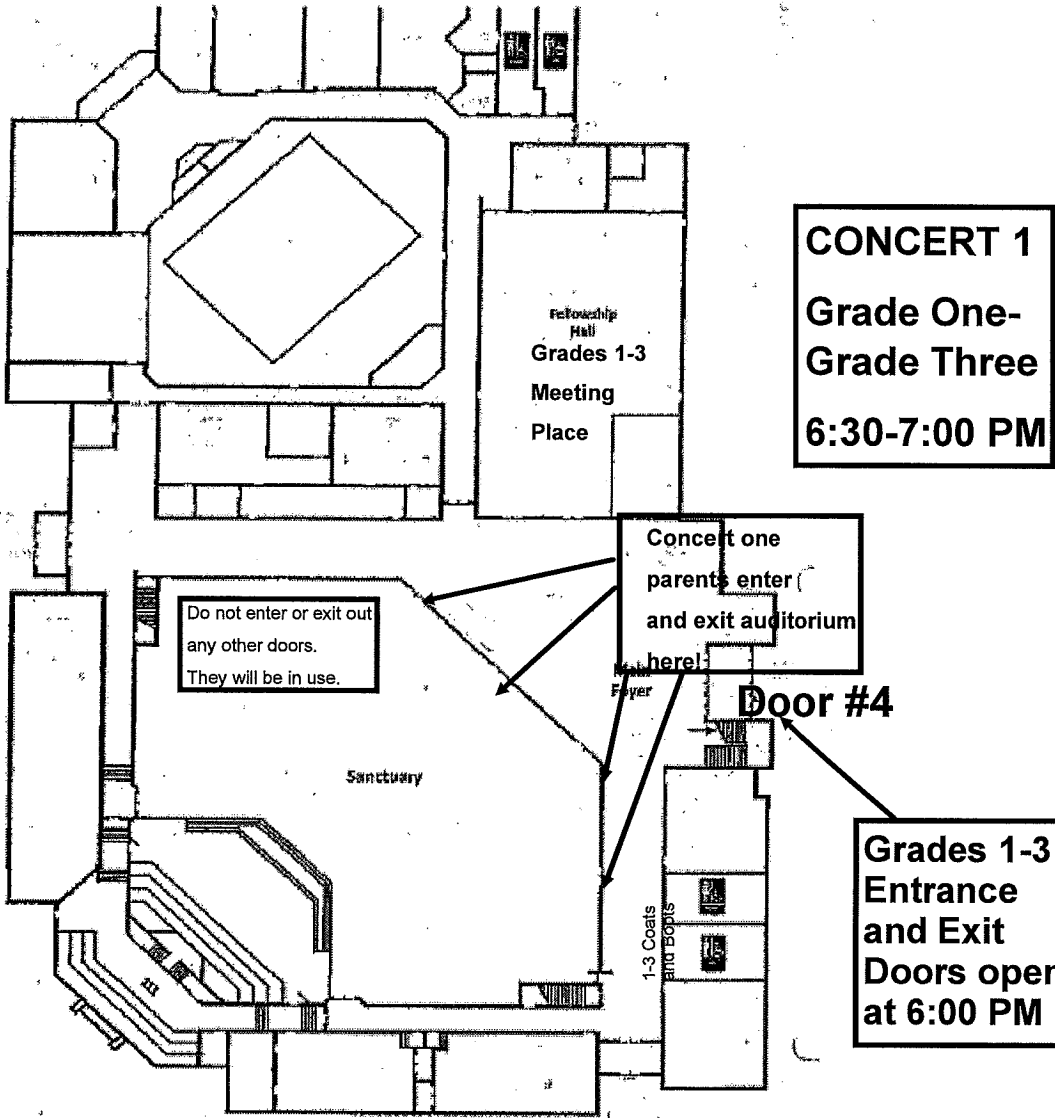


## Here are guidelines to follow, so that we can have a great concert!

1. It is at Park Church: 1 Brower Drive across from the Strathcona County Health Centre on Friday, December 15.
2. **Exterior doors will open at stated time for first or second concert. There is not enough room to gather in the lobby.**
3. **Parents are asked to ONLY attend the concert their child is involved in.**
4. Do not block any of the aisles during the concert due to fire safety and student use.
5. Keep your children with you that are not performing.
6. No food or drink is allowed in the auditorium.
7. Students are to not wear outdoor boots on stage. They need indoor shoes or perform in socks.
8. 1-3 concert: students arrive at 6:00 pm using the east entrance door number 4 (See map). The outside door will not open until this time. Actors and tech helper for first show enter here too.
9. **One parent** is to drop off their child in the "Fellowship Room" and then join the other members of your party in the auditorium. This will alleviate congestion. Actors see Madame Pickering in the auditorium.
10. 1-3 Concert is from 6:30-7:00 pm.
11. At the end of the concert please remain seated until all 1-3 students have returned to the "Fellowship Room".
12. 1-3 Concert: Please exit through the center three doors (see map).
13. One parent can pick up their child where they dropped them off, again to alleviate congestion. Parents not staying in 1-3 can exit out the same door that they entered in from.
14. The intermission is from 7:10-7:30.
15. **For safety reasons, if you have a child in both concerts, only one parent gets their 1-3 child and the other members stay seated. There will be a lot of people entering and exiting. The 4-6 student can go to their meeting place (see map) and the younger child can return to their seats with the parent.**
16. **Grade 4-6 Parents: Do not enter the church auditorium until all the students from the first concert have exited. Enter through the first three doors on the west entrance side marked on the map.**
17. Grade 4-6 is to arrive at 7:10 PM using the West Entrance door number 2 (See map). Doors will open at arrival time. Actors see Madame Pickering in the auditorium.
18. **One parent** will drop off their child in the marked hallways (see map) and then join the other members of your party in the auditorium.
19. Parents are to pick up their child from the "Fellowship Room" at the end of the concert.
20. Please email Mme Smith if you need a reserved place in the church for wheelchair or mobility device placement.
21. **There will be overflow parking at OLPH church and the Strathcona County Health Center.**

HEALTH UNIT-Overflow parking

Baseline Road



OLIPH CHURCH OVERFLOW PARKING



## FIELD TRIP PERMISSION FORM

AP 260 Field Trips

Dear Parents/Guardians, this is to inform you that we are planning the following field trip.  
Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

### SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip: Christmas Concert Dress Rehearsal School: École Campbelltown (K-6)

Today's date: December 6, 2017 Trip Supervisor/Staff Liaison (if not a staff member): Grades 1,2,3 Teachers Position: Teacher

Description of field trip: Christmas Concert Dress Rehearsal

Departure Date: Friday, December 15, 2017 Time: 8:45 AM Return Date: Friday, December 15, 2017 Time: 11:30 AM

+ Add a row  
- Remove a row

Subject/Block: Music # of Students: 242 Grades: 1,2,3

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer): We require 2 parents volunteers, they will require their own transportation to the rehearsal

Destination(s), include the address whenever possible: Park Church 1 Bower Drive

Purpose of the trip (include curriculum/program alignment): Christmas concert dress rehearsal

Activities: Students will be rehearsing for the concert on the stage Risks and safety precautions: Traffic accidents on route

Transportation arrangements: Bus Special clothing or equipment required: Indoor shoes, grade two: winter accessories

If your child has any allergies or medical conditions which require special consideration, please contact the school at 780-467-5143

**Request for Volunteers** (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties) ☒ Yes ☐ No

Description of volunteer responsibilities: One or two parents per class. They are to help with students getting on and off the bus and helping teachers get the students ready for performing.

### Payment Information

Estimated activity fee is: \$0.00

School fee information for the 2017-18 school year is expected to be posted on the PowerSchool Parent Portal by early **October**. All fees are due within 30 days of being posted. To access your fee information, simply log in to the PowerSchool Parent Portal and go to "Student Fees." There you can view your fees and pay them online using Visa, MasterCard or INTERAC Online - when available from your financial institution.

How will refunds be issued? (Refund Statement - AP 505)

### Freedom of Information and Protection of Privacy - Notification of Use

The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the School Act and Regulations thereto, and the FOIP Act, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

**SECTION 2: Parent/Guardian Approval** *(Students will be required to follow all applicable school rules for the duration of the trip.)*

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

**Field Trip:** Christmas Concert Dress Rehearsal

**Trip Supervisor/Staff Liaison:** Grades 1,2,3 Teachers

I \_\_\_\_\_ allow, \_\_\_\_\_ to participate in this field trip.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Emergency Contact Information**

Emergency contact name

Home phone

Work

Emergency





☐ **Yes**, I am able/available to volunteer on this field trip as described in section 1.

Name

Phone

Email




**Freedom of Information and Protection of Privacy - Notification of Use**

The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.